

Overview

Build your skills and knowledge to design programs that help college students realize their learning and development potential through on-campus experiences with this four-course series in student affairs in administration.

Become a competent practitioner across key foundational areas by developing an understanding of:

- How and why students develop during their college years,
- Historical and philosophical foundations of student affairs,
- Relationships among college students and their social and physical environments, and
- The finance environment for higher education.

This program can be completed in one year, by taking one class in the spring, one class in the summer, and two classes in the fall, though you do have the option to alter or extend your program of study if needed. This is a convenient way for you to earn a certificate with no career interruption.

Curriculum

This certificate comprises four foundational courses introducing you to many facets of the profession. Courses explore the application of college student development theory, the function of student affairs within an institution, the impact of campus environment on student development and learning, and fiscal management in a university and student affairs environment.

- EDHE 660 – Financial Management in Student Affairs (2 cr., fall)
- EDHE 670 – Foundations and Trends in Student Affairs (3 cr., fall)
- EDHE 673 – Student Development Theory (3 cr., spring)
- EDHE 676 – Organizational Behavior and Campus Ecology (3 cr., summer)

A class taken in this certificate program cannot be applied to another certificate program.

This certificate is a companion to the [student affairs in higher education master's degree](#). The credits completed as part of this certificate can be applied toward the degree after formal admission per [University transfer policies](#). However, successful completion of the courses or certificate does not guarantee admission to the degree program.

Delivery

Online

Credits

11 credits

Tuition

\$665 per credit

- Includes [Student Services](#)
- [Fees](#) assessed separately
- [Financial aid](#) is available; eligibility determined on an individual basis

Time frame

Varies based on intensity of study and course availability

Completion requirements

Successful completion of 11 credits from the appropriate courses

More info

online.colostate.edu/certificates/student-affairs-administration

Contact

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Student Success Coach
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(970) 491-2665

How to Apply

Student Affairs Administration - Graduate Certificate



Application Deadlines

Fall semester: **July 15**

Spring semester: **January 2**

1 Review Admission Requirements

The online certificate requires that students have a bachelor's degree from a regionally accredited institution.

2 Prepare Application Materials

While it is not required, it is recommended that you contact us in advance of submitting application materials. Prepare the materials below and upload when you apply online.

- **Two letters of recommendation** (professional and/or academic)
You will provide information about your recommenders in the online application. CSU will contact them with instructions and a link to a secure form they will submit on your behalf.
- **Resume**
Include any previous experience in student affairs, along with position titles, dates of employment, institutions, and major responsibilities.
- **Statement of purpose**
Describe why you are interested in the program, and discuss your long-term professional or personal goals.

3 Complete Online Application

Complete the [online graduate application](#) and pay the nonrefundable application processing fee (payable online). As soon as you have completed the required information, please submit your application. Your application will not be reviewed until it is complete and all required materials have been received.

- Choose "Student Affairs Administration (Certificate) – Distance" when choosing the Program of Study. (Note: You must first select "Certificate" at the top.)

4 Request Transcripts

Request one official transcript of all collegiate work completed from every institution attended, whether or not you received a degree from those institutions. Transcripts from Colorado State University are not required. Official transcripts can either be mailed in or sent as e-transcripts.

Send e-transcripts to: gradadmissions@colostate.edu

Send paper copies to:
Graduate Admissions
Colorado State University – Office of Admissions
1062 Campus Delivery
Fort Collins, CO 80523-1062

Check Your Application Status

View your [application status](#) at any time to ensure your application checklist is complete or to check on updates.

International Students

See [website](#) for test score and transcript requirements.