Overview
Prepare for a leadership position in education with our Master of Education and principal licensure program. Through your coursework, you will:
• Develop the leadership skills needed to direct educational programs.
• Become a facilitator of educational change.
• Implement new approaches to solve the problems confronting education.

The program strives to meet the growing needs of public and private schools for highly qualified leaders, including those in high-demand areas such as science, technology, engineering, and math.
• Obtain a stronger understanding of pedagogical skills and effective theories of learning.
• Advance your own education while remaining employed full-time.
• Gain knowledge that can be applied immediately to your career.
• Learn from highly qualified Colorado State University faculty members who are experts in educational leadership.

Learning Experience
The program is designed to be completed while teaching full time. It is offered at the Thompson School District in Loveland, CO.

During the school year, you attend class one night per week and participate in 2 to 3 seminars per semester (held on Saturdays). The summer session consists of a three-week intensive session, where classes meet each weekday. In addition to the in-person courses, two classes in the program are offered only in the online format (EDUC 619 and EDUC 646). Also, you will participate in a 300-hour internship, made up of 200 hours completed at your school site, and 100 hours at a different level (i.e. elementary, middle, high school, or district).

Students seeking a master’s degree in addition to the principal licensure complete the degree requirements in four semesters. Students seeking the license only can complete degree requirements in three semesters.

Contact
Dr. Wendy Fothergill
(970) 491-5290
wendy.fothergill@colostate.edu

Delivery
Classroom — Loveland

Credits
24 credits for the principal licensure
33 credits for the M.Ed. and principal licensure

Tuition
$609 per credit
• Includes Student Services
• Fees assessed separately
• Financial aid is available; eligibility determined on an individual basis

Time Frame
Can be completed in 1 year

Completion Requirements
• Principal licensure only — 24 credits
• Master’s degree and principal licensure – 33 credits

More Info
online.colostate.edu/degrees/education-sciences-principal
How to Apply
Principal Licensure and Master of Education (M.Ed.) in Education and Human Resource Studies – Education Sciences Specialization

Before applying to the Education Sciences, Principal Licensure specialization, you must contact Wendy Fothergill well in advance of the application deadline to understand all requirements.

There are two enrollment options:
• If you are seeking a master’s degree plus principal license, application instructions are below.
• If you are seeking a non-degree principal license, for students who have previously obtained a master’s degree, get information here: online.colostate.edu/degrees/education-sciences-principal/admission_licensure.dot

Application Deadline
Summer Semester: **May 15**

1. Review Admission Requirements
   - A bachelor’s degree from a regionally accredited postsecondary institution
   - Demonstrated leadership potential
   - Valid teaching license
   - At least three years of teaching experience
   - Minimum 3.00 GPA

   Applicants whose GPA is lower than 3.00 must demonstrate their potential for academic success by providing additional evidence such as: additional recommendation letters showing strong potential for graduate studies; completion of six credits of graduate level coursework; or GRE scores.

   Meeting the minimum requirements does not ensure admission to the Education Sciences-Principal Licensure specialization. Admission is based on a number of factors, including prior academic and professional experience, your personal statement, and fit with the program.

2. Prepare Application Materials
   Prepare the materials below and upload when you apply online.

   - **Three letters of recommendation**
     Three professional recommendations are required. References should speak to your current or potential abilities as a teacher, plus your potential success in graduate studies. You will provide information about your recommenders in the online application. CSU will contact them with instructions and a link to a secure form they will submit on your behalf.

   - **Statement of support from District Supervisor**
     A statement of support from your District Supervisor is required. This is separate from a letter of recommendation.

   - **Resume or vita**
     Include job duties and dates of all professional employment.

   - **Statement of purpose**
     The Statement of Purpose is a summary of long-term professional or personal goals and is required for all applicants. Your statement should be written in 12-point font, double-spaced, and include the following:

     • Your purpose for pursuing graduate education and how it will contribute to your long-term goals and career plans
How to Apply (Continued)

- Why you have selected Colorado State University and the School of Education as the place to pursue your graduate studies
- A description of teaching, research/creative, or other academic work you have engaged in relevant to the qualifications

☐ Teaching certificate
Include one copy of a valid teaching certificate.

3 Complete Online Application

Begin by filling out the online graduate application form and pay the nonrefundable application processing fee (payable online). As soon as you have completed the required information, please submit your application. You do not need to wait for recommendations or transcripts to move your application forward.

- Select “Education and Human Resource Studies / Education Sciences (M.Ed.) - Loveland” when choosing the program of study.

4 Request Transcripts

- Request one official transcript of all collegiate work completed from every institution attended, whether or not you received a degree from those institutions. Transcripts from Colorado State University are not required. Official transcripts can either be mailed in or sent as e-transcripts.
- Send e-transcripts to: gradadmissions@colostate.edu
- Send paper copies to:
  Graduate Admissions
  Colorado State University – Office of Admissions
  1062 Campus Delivery
  Fort Collins, CO 80523-1062

Check Your Application Status

- View your graduate application status at any time to ensure your application checklist is complete or to check on updates.
- Applications are reviewed on a rolling basis. Application reviews will begin after February 1. Admit decisions will be made approximately 3-6 weeks after application completion.

Information for International Students

Include the following items in addition to those listed above:

☐ Official transcript
  Official transcripts or mark sheets and any certificates, diplomas, or degrees from each college or university attended. All records must be in the native language; any credentials written in languages other than English must be accompanied by a certified English translation.

☐ Official TOEFL or IELTS or PTE score
  Submit scores through the Educational Testing Service, select institution code 4075. The minimum acceptable scores are available on the Graduate School website. Language scores are required from applicants from countries in which English is not the official language, and who do not hold a degree from a country in which English is the official language.

Questions? Contact a Student Success Coach for help with your application. Call (970) 492-4898.

online.colostate.edu